

Minutes of the Meeting  
Kent Memorial Library Commission

June 14, 2016

Bob Brooks called the meeting to order at 7:05 PM.

**I. Roll Call of Members**

Present: Mike Alexopoulos	Robert "Bob" Brooks
Joan Greenfield	Claire Kawalec
Joe Grimard	Kathie Harrington
Bruce Rietberg	Robert "Bob" White
Jackie Hemond – Library Director	

**II. Public Participation** Sue Mayne and Mel Chafetz

**III. Minutes**

Bob Brooks requested that the comments regarding the Budget reduction for the 2016/2017 budget year, to comply with request by the Board of Finance, be included in the May 10<sup>th</sup> Minutes. The proposed Budget was reduced by 2.2 %, which was also approximately an 8 % reduction from the previous Budget year.

**Motion** to approve Minutes of May 10, 2016 with the above change made by Kathie Harrington. Seconded by Joe Grimard. Passed unanimously.

**IV. Communications Received**

(a) Library Signage – Sue Mayne outlined the history of signage past and present, and requested a change in the sign on the Bank Street side of the building. The cost would be \$1510 and could be raised by Sue. The anodized aluminum letters of Kent Memorial Library on the Main Street side of the building are 8" high to be read from the street. The name on the Bank Street side are only 4.5" since they were near the previous main entrance. With the new Zak addition, they must now be read from Bank Street. Sue feels they should be replaced with 8" letters to be consistent with the Main Street location and purpose.

Sue asked for initial comments and some members responded. However, Bob Brooks proposed tabling the request for a later meeting. Seconded by Kathie Harrington. Members agreed, with abstentions from Bob White and Joe Grimard.

**V. Report of the Director**

Jackie Hemond advised us of upcoming educational CE webinars and e-courses for staff. She also reminded us of the Friends Book Sale September 9<sup>th</sup> to 11<sup>th</sup>.

## **VII. Standing Committees Reports**

Claire Kawalec received a few memorial check donations for deposit.

## **VIII. Special Committees Reports**

None

## **IX. Unfinished Business**

(a) Update on Library Project – the Town is preparing for the next upcoming ventilation test (cost about \$10k). If another failure, the next step may be sandblasting of surfaces (cost about \$100k+) and would require a Town Meeting. Mel Chafetz advised that the unique bench has been installed on the second floor, but remains covered until presentation time.

(b) Discussion concerning the proposed amendments to the library policies – Bob White presented a draft showing both deleted wording from the previous version, and additions/amendments proposed by members in previous meetings. To simplify future changes and discussion, Kathie Harrington made a **Motion** to accept the policies as presented, with the exception of Chapter #2 “Patron Anonymity Policy”. Seconded by Bob White. Unanimous approval. This also included the TBD policies to be added, and other changes to be made.

Jackie Hemond presented a short wording to replace the wording in Chapter #6 regarding Accessibility Considerations for handicapped people. Kathie Harrington made a **Motion** to accept Jackie’s changes as presented. Seconded by Claire Kawalec. All members voted approval, with the exception of Bruce Rietberg voting Nay.

It was discussed that Chapter #3 Patron Behavior Policy was unduly lengthy and detailed. Kathie Harrington, a member of the Policy Review Committee, suggested that the committee review this to shorten to a few sentences or paragraphs that any government request for patron information will be directed to the Director, and if presented under Subpoena or similar document, will then be directed to the Town Attorney. The members agreed and approved the committee to review and change wording.

## **X. New and Miscellaneous Business**

After receiving a suggestion from Paula at the Suffield Senior Center, Bob Brooks asked Jackie to see if the library could move its movie showings to the Senior Center Chapple room with room for more viewers. Jackie advised there are other factors to consider, but would investigate that possibility. Kathie Harrington asked Jackie and the Board to consider inviting Bob Backlund to have a book signing. Mr. Backlund was a WWE wrestling champion, lives in CT, had met Kathie and her husband, and had his autobiography released in August 2015. Jackie and the Board felt this request would have to be deferred due to present library uncertainties.

**X. Adjournment**

Kathie Harrington made a Motion to adjourn. Seconded by Bruce Rietberg.

Bob Brooks adjourned the meeting at 8:04 PM.

The next meeting will be September 13, 2016.

Respectfully submitted,

Bruce Rietberg  
Secretary  
June 14, 2016

Future 2016 Regular Meetings : September 13, October 11, November 8, and Financial Meeting December 13.